

Hope Scholarship Subcommittee on Appeals Minutes

Microsoft TEAMS

March 30, 2023

The meeting of the Hope Scholarship Subcommittee on Appeal was called to order by Anthony Woods, Chair, on Thursday, March 30, 2023, at 1:00 pm after determination that a quorum of members was present through a silent roll call. Subcommittee members attending the meeting: Jonathan “Zak” Ritchie, and Charlie Russell.

The following West Virginia State Treasurer’s Office (WVSTO) staff members attended the meeting: James Fuerhoff, Steve Bohman, Michelle Penaloza, Amy Willard, and Elizabeth Liston.

The agenda for the meeting consisted of the following

- I. Welcome – Introductions/Roll Call – Call to Order
- II. Approval of Minutes
- III. Review and Consideration of Applicant Appeals
- IV. Review and Consideration of Reimbursement Appeals
- V. Future Meetings
- VI. Adjournment

Approval of the Minutes

The Chair indicated the first item on the agenda was the approval of the minutes of the February 24, 2023 meeting, which were distributed to the members prior to the meeting. The Chair asked if there were any additions or corrections to the minutes and none were noted. A motion to approve the minutes was made by Mr. Zak Ritchie and seconded by Charlie Russell. The Chair asked for discussion and there was none. The Chair polled the members and the motion to approve the minutes was adopted.

Review and Consideration of Applicant Appeals

The Chair indicated the next item on the agenda of the March 30, 2023 meeting was the review and consideration of applicant of appeals pursuant to W.Va. CSR 112-19-11. The appeal documents were distributed to the members prior to the meeting. Mr. Ritchie made a motion to enter Executive Session as provided in *[West Virginia Code, Chapter 6, Article 9A, Section (4), Subsection (b), Subdivision (12)]*, which states a public agency may hold an Executive Session if there is discussion of “...any matter which, by express provision of federal law or state statute or rule of court is rendered confidential, or which is not considered a public record within the meaning of the freedom of information act. Mr. Russell seconded the motion. No discussion was heard. The chair polled the members, and the motion was approved to move into Executive Session.

The Subcommittee entered Executive Session at 1:02 P.M. There were only board members and board staff in attendance.

The Board returned to order at 1:07 P.M. The Chair issued a reminder that no action was taken during the Executive Session.

Zac Ritchie made a motion that applicant appeal #20 be approved, appeal #21 and #22 be denied, and that Hope Scholarship Board staff notify applicants of the board's determination. Members of the committee declined to vote on the appeals separately. Charlie Russell seconded the motion. No discussion was heard. The Chair polled the members and the motion carried.

Review and Consideration of Reimbursement Appeals

The Chair indicated the next item on the agenda of the March 30, 2023 meeting was the review and consideration of reimbursement appeals pursuant to W.Va. CSR 112-19-11. The appeal documents which were distributed to the members prior to the meeting. Mr. Ritchie made a motion to enter Executive Session as provided in *[West Virginia Code, Chapter 6, Article 9A, Section (4), Subsection (b), Subdivision (12)]*, which states a public agency may hold an Executive Session if there is discussion of "...any matter which, by express provision of federal law or state statute or rule of court is rendered confidential, or which is not considered a public record within the meaning of the freedom of information act. Mr. Russell seconded the motion. No discussion was heard. The chair polled the members, and the motion was approved to move into Executive Session.

The Subcommittee entered Executive Session at 1:09 P.M. There were only board members and board staff in attendance.

The Board returned to order at 1:16 P.M. The Chair issued a reminder that no action was taken during the Executive Session.

Mr. Ritchie made a motion that reimbursement appeal #R11 be approved, reimbursement appeals #R1 through #R10 and #R12 through #R15 be denied, and that Hope Scholarship Board staff notify applicants of the board's determination. Members of the committee declined to vote on the appeals separately. Mr. Russell seconded the motion. No discussion was heard. The Chair polled the members and the motion carried.

Future Meetings

The Chair indicated that the next order of business was to discuss future meetings. He stated that the Subcommittee on Appeals will meet as needed depending on eligibility appeals received by staff. Staff will coordinate with subcommittee members on the need for meetings when appeals are received. The date and time of any meetings will be announced later in accordance with the Open Meetings Act.

Adjournment

The Chair asked if there was any other business to come before the Subcommittee on Appeals. Hearing none, Mr. Ritchie made a motion to adjourn the meeting. Mr. Russell seconded the motion. Upon hearing no discussion, the Chair polled the members and the motion to adjourn the meeting passed. The meeting was adjourned at 1:18 P.M.

Minutes approved by the Board on May 1, 2023

A handwritten signature in blue ink, appearing to read 'A. Woods', is written over a horizontal line.

Anthony Woods

Chair of Hope Scholarship Subcommittee on Appeals