

Hope Scholarship Subcommittee on Appeals Meeting Minutes

May 16, 2022 - 2:00 p.m. via Microsoft Teams

The virtual meeting of the Hope Scholarship Subcommittee on Appeals was called to order by Anthony Woods, Chair, on Monday, May 16, 2022 at 2:01 p.m. after determination that a quorum of members was present through a silent roll call. Subcommittee members attending the meeting were Anthony Woods and Jonathon "Zak" Ritchie.

The following West Virginia State Treasurer's Office (WVSTO) staff members attended the meeting: Steve Bohman, Sarah Canterbury, James Fuerhoff, Lindsay Marchio, Michelle Storage, Adam Shuemake, Amy Willard and Carly Williams. Two members of the public attended the meeting.

The agenda for the meeting consisted of the following:

- I. Welcome – Introductions/Roll Call – Call to Order
- II. Review and Consideration of Applicant Appeals
- III. Future Meetings
- IV. Adjournment

Review and Consideration of Applicant Appeals

The Chair indicated the first item on the agenda of the May 16, 2022 meeting was the review and consideration of applicant appeals pursuant to W.Va. CSR 112-19-11. The appeal documents which were distributed to the members prior to the meeting. The Chair made a motion to enter Executive Session as provided in *[West Virginia Code, Chapter 6, Article 9A, Section (4), Subsection (b), Subdivision (12)]*, which states a public agency may hold an executive session if there is discussion of "...any matter which, by express provision of federal law or state statute or rule of court is rendered confidential, or which is not considered a public record within the meaning of the freedom of information act. Zak Ritchie seconded the motion. No discussion was heard. The Chair polled the members, and the motion was approved to move into Executive Session.

The Subcommittee entered Executive Session at 2:03 p.m. All non-board members except for board staff were asked to vacate the virtual meeting and were asked to wait in the TEAMS lobby.

The board returned to order at 2:23 P.M. All attendees waiting in the TEAMS lobby were readmitted to the virtual meeting. The Chair issued a reminder that no action was taken during the Executive Session.

The Chair made a motion that applicant appeals #1, #2, #3, #4, #5, #6, and #7 be denied and that Hope Scholarship Board staff notify applicants of the board's determination. The Chair asked Mr. Ritchie if he wished to vote separately on any of the applicant appeals and he responded that he did not. Mr. Ritchie seconded the Chair's motion. No discussion was heard. The Chair polled the members and the motion carried.

Mr. Ritchie expressed his appreciation to Hope Scholarship Board staff for putting together the information regarding the appeals and helping the Subcommittee members understand the specific situations. The Chair also expressed his gratitude to the staff.

Future Meetings

The Chair indicated that the next order of business was to discuss future meetings. He stated that the Subcommittee on Appeals will meet as needed depending on eligibility appeals received by staff. Staff will coordinate with subcommittee members on the need for meetings when appeals are received. The date and time of any meetings will be announced later in accordance with the Open Meetings Act.

No other discussion was heard regarding future meetings.

Adjournment

The Chair asked if there was any other business to come before the Subcommittee on Appeals. Hearing none, Anthony Woods made a motion to adjourn the meeting. Zak Ritchie seconded the motion. Upon hearing no discussion, the Chair polled the members and the motion to adjourn the meeting passed. The meeting was adjourned at 2:25 P.M.

Minutes prepared by Carly Williams/Amy Willard

Minutes approved by the Subcommittee on June 13, 2022



Anthony Woods
Chair of Hope Scholarship Subcommittee on Appeals