

# Hope Scholarship Subcommittee on Appeals Minutes

Microsoft TEAMS

June 2, 2023

The meeting of the Hope Scholarship Subcommittee on Appeal was called to order by Anthony Woods, Chair, on Friday, June 2, 2023, at 2:07 P.M. after determination that a quorum of members was present through a silent roll call. Subcommittee members attending the meeting: Anthony Woods, Jonathan "Zak" Ritchie (entered at 2:34 P.M.), and Charlie Russell.

The following West Virginia State Treasurer's Office (WVSTO) staff members attended the meeting: Gina Joynes, Michelle Penaloza, Amy Willard, Amy Constable, Christian White, Lindsay Marchio, and Sarah Canterbury.

The agenda for the meeting consisted of the following

- I. Welcome – Introductions/Roll Call – Call to Order
- II. Approval of Minutes
- III. Review and Consideration of Applicant Appeals
- IV. Review and Consideration of Reimbursement Appeals
- V. Future Meetings
- VI. Adjournment

## Approval of the Minutes

Anthony Woods, Chair, indicated the first item on the agenda was the approval of the minutes of the May 1, 2023 meeting, which were distributed to the members prior to the meeting. The Chair asked if there were any additions or corrections to the minutes and none were noted. The Chair moved to approve the minutes and the motion was seconded by Charlie Russell. The Chair asked for discussion and there was none. The Chair polled the members and the motion to approve the minutes was adopted.

## Review and Consideration of Applicant Appeals

Anthony Woods, Chair, indicated the next item on the agenda of the June 2, 2023 meeting was the review and consideration of applicant of appeals pursuant to W.Va. CSR 112-19-11. The appeal documents which were distributed to the members prior to the meeting. The Chair made a motion to enter Executive Session as provided in *[West Virginia Code, Chapter 6, Article 9A, Section (4), Subsection (b), Subdivision (12)]*, which states a public agency may hold an Executive Session if there is discussion of "...any matter which, by express provision of federal law or state statute or rule of court

is rendered confidential, or which is not considered a public record within the meaning of the freedom of information act. Charlie Russell seconded the motion. No discussion was heard. The Chair polled the members, and the motion was approved to move into Executive Session.

The Subcommittee entered Executive Session at 2:10 P.M. There were only board members and board staff in attendance.

The Board returned to order at 2:27 P.M. The Chair issued a reminder that no action was taken during the Executive Session.

Chair Anthony Woods, made the following motions regarding applicant appeals:

- For appeal #30, motion to approve the 22-23 application. However, it should be communicated to the applicant that it is administratively impossible to open or fund an account for 22-23, and the student's account and first funding year will be the 23-24 school year.
- For appeal #31, motion to deny the appeal and that the Hope Scholarship Board staff notify the applicant of the Board's determination.
- For appeal #32, motion to deny the appeal and that the Hope Scholarship Board staff notify the applicant of the Board's determination.
- For appeal #33, motion to deny the appeal and that the Hope Scholarship Board staff notify the applicant of the Board's determination.
- For appeal #34, motion to approve the 22-23 application. However, it should be communicated to the applicant that it is administratively impossible to open or fund an account for 22-23, and the student's account and first funding year will be the 23-24 school year.
- For appeal #35, motion to deny the appeal and that the Hope Scholarship Board staff notify the applicant of the Board's determination.
- For appeal #36, motion to deny the appeal and that the Hope Scholarship Board staff notify the applicant of the Board's determination.
- For appeal #37, motion to deny the appeal and that the Hope Scholarship Board staff notify the applicant of the Board's determination.
- For appeal #38, motion to deny the appeal and that the Hope Scholarship Board staff notify the applicant of the Board's determination.
- For appeal #39, motion to approve the appeal and that the Hope Scholarship Board staff notify the applicant of the Board's determination
- For appeal #40, motion to deny the appeal and that the Hope Scholarship Board staff notify the applicant of the Board's determination.

The Chair asked if any members wished to vote separately on any of the student application appeals and the offer was declined. Charlie Russell seconded the motion. No discussion was heard. The Chair polled the members and the motion carried.

## **Review and Consideration of Reimbursement Appeals**

Anthony Woods, Chair, indicated the next item on the agenda of the June 2, 2023 meeting was the review and consideration of reimbursement appeals pursuant to W.Va. CSR 112-19-11. The appeal documents which were distributed to the members prior to the meeting. The Chair made a motion to enter Executive Session as provided in *[West Virginia Code, Chapter 6, Article 9A, Section (4), Subsection (b), Subdivision (12)]*, which states a public agency may hold an Executive Session if there is discussion of "...any matter which, by express provision of federal law or state statute or rule of court is rendered confidential, or which is not considered a public record within the meaning of the freedom of information act. Mr. Russell seconded the motion. No discussion was heard. The Chair polled the members, and the motion was approved to move into Executive Session.

The Subcommittee entered Executive Session at 2:30 P.M. There were only board members and board staff in attendance.

The Board returned to order at 2:38 P.M. The Chair issued a reminder that no action was taken during the Executive Session.

Since Mr. Ritchie joined the meeting during the Executive Session, the Chair asked if he wished to return to executive session and Mr. Ritchie declined.

Anthony Woods, Chair, made a motion that reimbursement appeals #R30 be approved and #R31 - #R38 be denied and that Hope Scholarship Board staff notify applicants of the Board's determination. Members of the committee declined to vote on the appeals separately. Mr. Russell seconded the motion. No discussion was heard. The Chair polled the members and the motion carried.

## **Future Meetings**

The Chair indicated that the next order of business was to discuss future meetings. He stated that the Subcommittee on Appeals will meet as needed depending on eligibility appeals received by staff. Staff will coordinate with subcommittee members on the need for meetings when appeals are received. The date and time of any meetings will be announced later in accordance with the Open Meetings Act.

The next full board meeting is June 5, 2023 at 2:00 P.M.

No additional discussion was heard regarding future meetings.

## **Adjournment**

The Chair asked if there was any other business to come before the Subcommittee on Appeals. Hearing none, Mr. Russell made a motion to adjourn the meeting. Mr. Ritchie seconded the motion. Upon hearing no discussion, the Chair polled the members and the motion to adjourn the meeting passed. The meeting was adjourned at 2:41 P.M.

Minutes prepared by Michelle Penaloza

**Minutes approved by the Subcommittee on June 27, 2023**

A handwritten signature in blue ink, appearing to read 'AW', is positioned above a horizontal line.

**Anthony Woods**

**Chair of Hope Scholarship Subcommittee on Appeals**