

# Hope Scholarship Subcommittee on Appeals Minutes

Microsoft TEAMS

May 1, 2023

The meeting of the Hope Scholarship Subcommittee on Appeal was called to order by Anthony Woods, Chair, on Monday May 1, 2023, at 2:04 P.M. after determination that a quorum of members was present through a silent roll call. Subcommittee members attending the meeting: Anthony Woods, Jonathan "Zak" Ritchie, and Charlie Russell.

The following West Virginia State Treasurer's Office (WVSTO) staff members attended the meeting: James Fuerhoff, Steve Bohman, Gina Joynes, Michelle Penaloza, Amy Willard, Amy Constable, Christian White, Michelle Storage, Lindsay Marchio, and Elizabeth Liston. The meeting was also attended by one member of the public.

The agenda for the meeting consisted of the following

- I. Welcome – Introductions/Roll Call – Call to Order
- II. Approval of Minutes
- III. Review and Consideration of Applicant Appeals
- IV. Review and Consideration of Reimbursement Appeals
- V. Future Meetings
- VI. Adjournment

## Approval of the Minutes

The Chair indicated the first item on the agenda was the approval of the minutes of the March 30, 2023 meeting, which were distributed to the members prior to the meeting. The Chair asked if there were any additions or corrections to the minutes and none were noted. A motion to approve the minutes was made by Zak Ritchie and seconded by Charlie Russell. The Chair asked for discussion and there was none. The Chair polled the members and the motion to approve the minutes was adopted.

## Review and Consideration of Applicant Appeals

The Chair indicated the next item on the agenda of the May 1, 2023 meeting was the review and consideration of applicant of appeals pursuant to W.Va. CSR 112-19-11. The appeal documents which were distributed to the members prior to the meeting. Mr. Ritchie made a motion to enter Executive Session as provided in *[West Virginia Code, Chapter 6, Article 9A, Section (4), Subsection (b), Subdivision (12)]*, which states a public agency may hold an Executive Session if there is discussion of "...any matter which, by express provision of federal law or state statute or rule of court is rendered confidential, or which is not considered a public record within the meaning of the freedom of information

act. Mr. Russell seconded the motion. No discussion was heard. The chair polled the members, and the motion was approved to move into Executive Session.

The Subcommittee entered Executive Session at 2:06 P.M. There were only board members and board staff in attendance, as all others were asked to leave the virtual meeting and wait in the Teams lobby.

The Board returned to order at 2:38 P.M. The Chair issued a reminder that no action was taken during the Executive Session.

Zac Ritchie made a motion that applicant appeals #25 & #28 be approved, appeals #23, #24, #26, #27, and #29 be denied, and the Hope Scholarship Board staff notify applicants of the board's determination. Members of the committee declined to vote on the appeals separately. Charlie Russell seconded the motion. No discussion was heard. The Chair polled the members and the motion carried.

### **Review and Consideration of Reimbursement Appeals**

The Chair indicated the next item on the agenda of the May 1, 2023 meeting was the review and consideration of reimbursement appeals pursuant to W.Va. CSR 112-19-11. The appeal documents which were distributed to the members prior to the meeting. Mr. Ritchie made a motion to enter Executive Session as provided in *[West Virginia Code, Chapter 6, Article 9A, Section (4), Subsection (b), Subdivision (12)]*, which states a public agency may hold an Executive Session if there is discussion of "...any matter which, by express provision of federal law or state statute or rule of court is rendered confidential, or which is not considered a public record within the meaning of the freedom of information act. Mr. Russell seconded the motion. No discussion was heard. The chair polled the members, and the motion was approved to move into Executive Session.

The Subcommittee entered Executive Session at 2:40 P.M. There were only board members and board staff in attendance, as all others were asked to leave the virtual meeting and wait in the Teams lobby.

The Board returned to order at 2:59 P.M. The Chair issued a reminder that no action was taken during the Executive Session.

Mr. Ritchie made a motion that reimbursement appeals #R16 and #R23 be approved and reimbursement appeals #R17 through #R22 and #R24 through #R29 be denied and that Hope Scholarship Board staff notify applicants of the board's determination. Members of the committee declined to vote on the appeals separately. Mr. Russell seconded the motion. No discussion was heard. The Chair polled the members and the motion carried.

### **Future Meetings**

The Chair indicated that the next order of business was to discuss future meetings. He stated that the Subcommittee on Appeals will meet as needed depending on eligibility appeals received by staff. Staff will coordinate with subcommittee members on the need for meetings when appeals are received. The date and time of any meetings will be announced later in accordance with the Open Meetings Act.

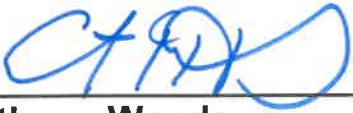
The Chair asked staff if there has been consideration for an upcoming full board meeting. Amy Willard responded that there will likely be a full board meeting called in May or June. The date and time of this meeting will be announced later in accordance with the Open Meetings Act.

## **Adjournment**

The Chair asked if there was any other business to come before the Subcommittee on Appeals. Hearing none, Mr. Ritchie made a motion to adjourn the meeting. Mr. Russell seconded the motion. Upon hearing no discussion, the Chair polled the members and the motion to adjourn the meeting passed. The meeting was adjourned at 3:02 P.M.

Minutes prepared by Elizabeth Liston

**Minutes approved by the Subcommittee on June 2, 2023**



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**Anthony Woods**

**Chair of Hope Scholarship Subcommittee on Appeals**